

**ALL PHOTOGRAPHERS: PLEASE READ**

**Operation of any commercial enterprise on University property is prohibited unless specifically approved**

UC Regents Code of Regulations 5CCR10006 for Commercial Activities;  
UCR Policy 700-15 for Commercial Photography

**COMMERCIAL PHOTOGRAPHERS**

Before entering you must have:

- Approved contract from UCR Communications- 951-827-4756
- Required insurance certificates on file with UCR Risk Management- 951-827-8221
- Advanced permission from UCR Botanic Gardens
- Proof of payment of required fee
- Contacted the Botanic Gardens in advance to meet these requirements

**NON-COMMERCIAL PHOTOGRAPHERS**

Please follow *UCR Botanic Gardens Photography Policy* posted on message board and Permission Form:

- Small group photo shoots (up to 6) are welcomed
- Larger groups (12 maximum) must have received permission
- Please submit Permission Form and required fee in advance of your requested visit
- Once form and payment are received we will contact you regarding your request

**Contact us for more information:**  
951.784.6962 or [ucrbg@ucr.edu](mailto:ucrbg@ucr.edu)